MUNICIPAL BOARD SPECIAL MEETING HELD ON 23RD MARCH, 2020 AT 10.45 AM AT TRADE AND COOPERATIVE MANAGEMENT BOARDROOM

ATTENDANCE
1. Patrick Oundo Wangalwa – Chairman
2. Prof. Grephas P. Opata - Member
3. Joe Maurice Odundo - Member
4. Dr. George Kwedho - Member
5. Chris Solomon Nambanga - Member
6. Peter Oteba Omeri - Member
7. Kenneth Nabulindo - Secretary

AGENDA
1. To assess and enforce the compliance of Busia Municipality residents, visitors, stakeholders, traders on regulations and directives to fight Corona virus spread.
2. Calendar of committee meetings of the board.

PRELIMINARIES

The meeting started at 10.45 am with a word of prayer from Mr. Chris Solomon Nambanga. Dr. George Kwedho proposed for alteration of the agenda to include the calendar of the committee dates meeting and it was seconded by Chris Nambanga. There was no conflict of interest on the above agenda hence the meeting proceeded.

MIN 01/02/2020 – TO ASSESS AND ENFORCE COMPLIANCE OF TH BUSIA MUNICIPALITY RESIDENCE, VISITORS, STAKE HOLDERS, TRADERS ON REGULATIONS AND DIRECTIVES TO FIGHT CORONA VIRUS

The meeting was called to attention by the chairman of the board on the current state of the corona virus and the measures put in place to curb the spread of the killer disease within the Municipality. The chairman said that the current situation is a worldwide problem affecting different countries.

The national government and county government have given directives on measures of corona virus, the board of the municipality has to carry out implementations at the grass root level.
The secretary read the status report to the board members on the situation of the municipality.

**STATUS REPORT**

There is no control within the Municipality despite the national Government and County government Directives. Below is the situation e.g

- PHOs are not trained on how to handle the corona virus
- No fumigation Equipment at Bus Park, markets.
- No public participation and awareness created on the public on corona virus
- Open cooking at bus park
- No control done at the markets
- No control at bus park
- There is still public gatherings in market places.
- No protective gears in hospitals and other public offices.

**Board Resolution on Corona virus control**

The board assessed the situation and recommended that

- All markets should be fumigated, protective gears should be provided and reflectors.
- All Matatu vehicles should be inspected and comply with the directives from National government e.g should have sanitizer, 14 sitter Matatu should carry only 8 passengers.
- The members resolved that the Municipality should work closely with other department Of Health, Governor’s Office and Enforcement Officer.
- The members resolved that all market areas should be closed around Sofia and be vacated immediately.
- The Board Members agreed the County government should provide protective gears e.g gloves, masks, sanitizer,
- Board resolved that the county government to provide testing machine at the boarder point for the public.
- The board resolved to pay courtesy call to the OCPD, county commissioner and Deputy Governor’s office.
- The Board members resolved that they should have a representative in the hard OC Committee on corona virus chaired by the Governor and County Commissioner.
- The members also resolved that collection of solid waste management should have enough budget for the next 30 days, fuel should be available in the next 30 days, Need to get one tipper and one shovel for solid waste collection.
- The Board agreed that the secretariat should come up with emergency budget that can be used for the Corona Virus cases.
MIN 2/03/2020 – CALENDER OF COMMITTEE MEETINGS OF THE BOARD

The members discussed on the proposed names that should appear on each sub-committee and also the schedule of the dates of each subcommittee for the whole year.

The board members were in agreement that the chairman of the board must not attend the subcommittee meetings instead he should be in attendance if need arises.

**Finance and Administration Members**
1. Peter Omeri Oteba  Chairman
2. Jared Chebon  Member
3. Maurice Odundoh  Member
4. Kenneth Nabulindo  Secretary

**Urban Planning, Environment and Infrastructure**
1. George Kwedho  Chairman
2. Prof Grephas Opata  Member
3. Peter Omeri Oteba  Member
4. Jared Chebon  Member
5. Kenneth Nabulindo  Secretary

**Cooperate Affairs, Investment and Resource Mobilization**
1. Chris Nambanga  Chairman
2. George Kwedho  Member
3. Prof Grephas  Member
4. Peter Omeri Oteba  Member
5. Kenneth Nabulindo  Member

**Audit, Compliance and Risk**
Chris Nambanga  Chairman
George Kwedho  Member
Kenneth Nabulindo  Member
### MUNICIPALITY OF BUSIA BOARD COMMITTEES ALMANAC FOR FY 2019/2020

<table>
<thead>
<tr>
<th>S/No.</th>
<th>Date</th>
<th>Time</th>
<th>Venue and Time</th>
<th>COMMITTEE</th>
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<tbody>
<tr>
<td>1.</td>
<td>09/04/2020</td>
<td>0900hrs</td>
<td>Trade and Cooperative</td>
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<td>Mobilization</td>
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<td>3.</td>
<td>08/05/2020</td>
<td>0900hrs</td>
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<td>4.</td>
<td>20/05/2020</td>
<td>0900hrs</td>
<td>Trade and Cooperatives</td>
<td>Audit, Risk &amp; Compliance</td>
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### FULL BOARD MEETING ON 29TH OF MAY 2020

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<td>3.</td>
<td>07/07/2020</td>
<td>0900hrs</td>
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<td>4.</td>
<td>17/07/2020</td>
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<td>Trade and Cooperatives</td>
<td>Audit, Risk &amp; Compliance</td>
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### FULL BOARD MEETING ON 31 JULY 2020

**AOB**

The chairman should ensure that the municipality has the recurrent and development budget in the FY 2020/2021 and make a follow up with the Governor on the how much the county government has given the Municipality on Development and recurrent Budget.

There being no other business, the meeting was adjourned at 1.00 PM with a word of prayer from Mr. Chris Nambanga.

For Board

**CHAIRPERSON:** ........................................... **DATE:** .................. **SIGN:** ..............

**SECRETARY:** ........................................... **DATE:** .................. **SIGN:** ..............