



COUNTY GOVERNMENT OF BUSIA



DEPARTMENT OF EDUCATION AND VOCATIONAL TRAINING

P.O BOX PRIVATE BAG – 50400

BUSIA, KENYA

## **PUBLIC NOTICE**

### **EXPRESSION OF INTEREST FOR CONSULTANCY SERVICES FOR PREPARATION OF SITE PLANS FOR APOKOR VTC AND 23 OTHERS**

**TENDER NO: APR/VTC/001/20-21**

The Apokor Vocational Training College (as part of a consortium with 23 others ) intends to engage **a registered physical planning firm** to provide professional services in relation to **Development of site Plans for a consortium of VTCs**. Existing Infrastructure shall be mapped as part of the Services. In each site plan, the outline proposal shall include the conceptual framework, planning consideration for every facility, model designs of typical blocks all this leading to an all-inclusive site plan.

The Apokor Vocational Training College (as part of a consortium with 23 others) now invites Expression of Interest from experienced and reputable firms to provide the above services.

The complete list of the consortium is as follows:

No	DESCRIPTION	RFP. NO	CATEGORY	CLOSING DATE
1.	EXPRESSION OF INTEREST FOR CONSULTANCY SERVICES FOR PREPARATION OF SITE PLANS FOR APOKOR VTC AND 23 OTHERS.	APR/VTC/001/20-21	OPEN	24TH FEBRUARY,2021

### **Eligibility criteria**

The firms must provide information indicating that the firm and its staff are qualified to perform the Services and demonstrate the following:

1. Be registered with relevant Professional Bodies (PPRB, etc).
2. Have at least 5 years' experience in dealing with projects of similar magnitude,

### **Value and scope.**

3. Provide certified copy of Certificate of Incorporation (year of establishment, ownership type).
4. Demonstrate availability of appropriate Skills among Staff, with resumes of key personnel relevant to the assignment.
5. Provide Audited accounts for the last three (3) years.
6. Provide proof of similar works done with references – contacts (e-mail addresses, telephone numbers) of referees (firms for whom you have provided similar services).
7. Provide evidence of excellent technical capacity to ensure quality production.
8. Certified copy of KRA Pin.
9. Dully filled confidential business questionnaire.
10. Form of tender signed and stamped by the person authorized.
11. Tender documents must be serialized/numbered.
12. Attach a copy of current CR12/ 13 for the last 6 months (No more than one company with the same director/directors will be accepted. Breach of this leads to automatic disqualification.)
13. Must provide copies of National ID/Passport for the Directors as per CR12 .
14. Provide evidence of Tax compliance.

Tender documents containing detailed information on the tenders can be freely downloaded from the IFMIS Supplier portal (<https://supplier.treasury.go.ke>, <https://tenders.go.ke>) and [www.busiacyounty.go.ke](http://www.busiacyounty.go.ke).

The Expression of interest must be submitted in three (3) copies in sealed envelope

clearly marked,;: **Expression of Interest (EOI) For Consultancy Services for Preparation of Site Plans for Apokor VTC and 23 others”, Tender No. APR/VTC/001/20-21”** and to be addressed to:

**Principal,**  
**Apokor Vocational Training College**  
**P.O Box 10-50403**  
**Amukura- Kenya**

So as to be received on or before by **Wednesday 25th February, 2021** by **12.00** noon.