



COUNTY GOVERNMENT OF BUSIA  
COUNTY PUBLIC SERVICE BOARD  
P.O. BOX 1103 – 50400



**ADVERTISEMENT**

Pursuant to Article 235 (1) (b) of the Constitution of Kenya 2010 and Section 59 (1) (b), of The County Governments Act No.17, 2012 and Section 9(1) of The Busia County (Public Officers') Revolving Fund Regulations and Section 12(1) of the Busia County (Public Officers') Revolving Fund Act, 2018. The County Public Service Board of Busia invites applications from suitably qualified persons to fill vacant positions in the Department of Finance, Economic Planning and ICT (Busia County (Public Officers) Revolving Fund) as follows:

S/No	Cadre/Advertised Post	No of Vacancies	Advert No
1.	Chairperson Busia County Revolving Fund	1	1/2021
2.	Board Member Busia County Revolving Fund	2	2/2021
	<b>TOTALS</b>	<b>3</b>	

**JOB REQUIREMENTS AND SPECIFICATION**

**1. BOARD CHAIRPERSON –ONE(1) POST-V/NO:01/2021**

**Requirements for Appointment**

- i. Is a citizen of Kenya and ordinarily resident or carrying out business in the County
- ii. Possesses a bachelor's degree from a recognized university in Kenya
- iii. Has a working experience of not less than 5(five years)
- iv. Is not a public officer
- v. And satisfies the provisions of Chapter Six of the Constitution
- vi. Knowledge and experience in Public Finance.

**2. BOARD MEMBERS –TWO(2) POSTS-V/No:02/2021**

**Requirements for Appointment**

- (i) Is a citizen of Kenya and ordinarily resident or carrying out business in the County
- (ii) Possesses a bachelor's degree from a recognized university in Kenya
- (iii) Has a working experience of not less than 5(five years)
- (iv) Is not a public officer
- (v) And satisfies the provisions of Chapter Six of the Constitution

## **Mandatory Additional requirements (Chapter VI documents of the constitution of Kenya 2010)**

All applicants are expected to attach copies of the following additional documents

- Tax Compliance Certificate
- Clearance from HELB where necessary
- Clearance from the Ethics and anti-corruption commission
- Certificate of good conduct from the police
- CRB Clearance Certificate

### **Please Note**

- I. Only shortlisted and successful applicants will be contacted.
- II. Canvassing in any form will lead to automatic disqualification.
- III. The County Government of Busia is committed to implementing the provisions of the Constitution - Article 232 (1) on fair competition and merit, representation of Kenya's diverse communities and affording equal employment opportunities to men and women, members of all ethnic groups and persons with disabilities. **THEREFORE, PEOPLE WITH DISABILITIES, THE MARGINALIZED AND THE MINORITIES ARE ENCOURAGED TO APPLY.**
- IV. **Shortlisted candidates** shall be required to produce **originals** of their National Identity Card, academic and professional certificates and transcripts during interviews.
- V. It is a criminal offence to present fake certificates/documents.

Interested and qualified persons are requested to make their applications attaching copies of their certificates and testimonials and send to the undersigned on or before **7<sup>th</sup> May, 2021** latest **5.00 pm (East African Time)**

**The Secretary/CEO**  
**County Public Service Board**  
**County Government of Busia**