



**COUNTY GOVERNMENT OF BUSIA
DEPARTMENT OF PUBLIC SERVICE MANAGEMENT
AND GOVERNANCE
P.O. PRIVATE BAG - 50400
BUSIA (K)**

Email: psm@busiacounty.go.ke.



**CALL FOR APPLICATIONS FOR APPOINTMENT OF THE CHAIRPERSON AND MEMBERS OF
THE SELECTION PANEL FOR THE PURPOSES OF THE RECRUITMENT OF THE COUNTY
SECRETARY AND HEAD OF PUBLIC SERVICE-COUNTY GOVERNMENT OF BUSIA**

**(Pursuant to Sections 44, 44(2A) and 44(2B) as read together with Section 58A of The
County Governments Act, Cap 265 Laws of Kenya (Revised Edition 2022))**

WHEREAS the term of office of the County Secretary and Head of Public Service is on the verge of expiry; and

WHEREAS the County Government of Busia wishes to commence the process of competitive recruitment of the County Secretary and Head of Public Service taking into account the need for smooth transition and proper succession planning.

NOW, pursuant to the provisions of Sections 44, 44(2A) and 44(2B) as read together with Section 58A of The County Governments Act, Cap 265 Laws of Kenya (Revised Edition 2022), HE the Governor of the County Government of Busia invites applications for suitable and qualified persons for the positions of Chairperson and Members of the Selection Panel for the purposes of the recruitment of the County Secretary and Head of Public Service.

The Selection Panel shall consist of the following persons: -

- a) A chairperson, who is not a public officer
- b) One (1) person from the private sector
- c) An advocate of the High Court of Kenya being a member of the Law Society of Kenya (LSK)
- d) An accountant, being a member of the Institute of Certified Public Accountants (ICPAK)
- e) One (1) person from an association representing workers.

Application letters accompanied by detailed Curriculum Vitae, copies of relevant academic and professional certificates, testimonials, National ID card/passport, and other relevant supporting documents and duly marked:

**APPLICATIONS FOR APPOINTMENT AS CHAIRPERSON/ MEMBER OF THE SELECTION
PANEL FOR THE PURPOSES OF THE RECRUITMENT OF THE COUNTY SECRETARY AND
HEAD OF PUBLIC SERVICE-COUNTY GOVERNMENT OF BUSIA**

Should be addressed to and delivered at the following address: -

THE COUNTY EXECUTIVE COMMITTEE MEMBER
PUBLIC SERVICE MANAGEMENT, GOVERNANCE & ADMINISTRATION
BUSIA COUNTY
P.O. BOX PRIVATE BAG-50400
BUSIA, KENYA

NB.

1. ALL APPLICANTS MUST MEET THE VALUES AND PRINCIPLES SET OUT UNDER ARTICLE 10 AND 232 OF THE CONSTITUTION OF KENYA, 2010 AND MUST ATTACH CLEARANCES FROM: -
 - A) HIGHER EDUCATION LOANS BOARD (HELB)
 - B) KENYA REVENUE AUTHORITY (KRA)
 - C) ETHICS AND ANTI-CORRUPTION COMMISSION (EACC)
 - D) CERTIFICATE OF GOOD CONDUCT/ POLICE CLEARANCE CERTIFICATE FROM THE DIRECTORATE OF CRIMINAL INVESTIGATIONS (DCI)
2. ONLY SUCCESSFUL CANDIDATES WILL BE NOTIFIED AND THEIR NAMES FORWARDED TO THE COUNTY ASSEMBLY FOR VETTING/APPROVAL
3. THE COUNTY GOVERNMENT OF BUSIA IS AN EQUAL OPPORTUNITY EMPLOYER, AND WOMEN, YOUTH, THE MINORITIES AND PERSONS LIVING WITH DISABILITIES ARE ENCOURAGED TO APPLY.
4. REMUNERATION AND OTHER BENEFITS WILL BE AS DETERMINED BY THE SALARIES AND REMUNERATION COMMISSION (SRC)
5. **APPLICATIONS ARE TO BE RECEIVED ON OR BEFORE 9th December 2024 AT 5.00PM**

THE COUNTY EXECUTIVE COMMITTEE MEMBER
PUBLIC SERVICE MANAGEMENT, GOVERNANCE & ADMINISTRATION
BUSIA COUNTY
P.O. BOX PRIVATE BAG-50400
BUSIA, KENYA